

MINUTES OF THE REGULAR MONTHLY MEETING
WEDNESDAY, JANUARY 12, 2022

The Regular Monthly Meeting of the Board of Cooperative Educational Services, Sole Supervisory District, Madison and Oneida counties, was held Wednesday, January 12, 2022 in the 2nd Floor Conference Room at the John J. Costello Transportation Center in Oneida, New York. Vice President Doug Gustin called the meeting to order at 5:05 p.m. There was no public comment. The Board recited the pledge of allegiance.

Present: Sally Sherwood – Camden, Douglas Gustin – Canastota, Michelle Jacobsen – Hamilton, Richard Engelbrecht – Madison, John Costello, Sr. – Oneida, Joseph Monfiletto – Stockbridge Valley and Patrick Baron – VVS.

Absent: Donna Isbell – Morrisville-Eaton

Also Present: Scott Budelmann - District Superintendent, Matthew Williams - Assistant Superintendent for Curriculum & Instruction, Lisa M. Decker - Deputy Superintendent for Finance & Operations, Niki J. Maiura - District Clerk and members of the public.

2021/22-329	Tara Pawlowski, Director of Business Services and Cherie Spraker, Sr. Administrative Assistant presented information on the Medicaid Data Entry and Billing Service.	E&AP PRESENTATION BY MANAGEMENT SERVICES
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Tara and Cherie spoke about reimbursable services for students ages 5-21 that are Medicaid eligible, the process of enrolling and participating in the service, required documentation, district responsibilities and the levels of district participation. They also highlighted the benefits of the service and the significant monetary reimbursements districts have received by participating.

2021/22-330	A motion was made by Pat Baron and seconded by Sue Carvelli to amend the agenda to include updated personnel reports. There were 8 ayes and 0 nays. The motion carried.	AMEND AGENDA
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2021/22-331	A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to move to Executive Session at 5:29 PM for the purposes of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, proposed, pending or current litigation and collective negotiations pursuant to Article 14 of the Civil Service Law. There were 8 ayes and 0 nays. The motion carried.	EXECUTIVE SESSION
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The Vice President returned to regular session at 6:25 PM.

2021/22-332	A motion was made by Michelle Jacobsen and seconded by Pat Baron to approve the categorized salary ranges in accordance with Policy 3016. There were 8 ayes and 0 nays. The motion carried.	APPROVE: CATEGORIZED SALARIES
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2021/22-333	A motion was made by Michelle Jacobsen and seconded by Rich Engelbrecht to approve the minutes of the Regular Meeting held on December 2, 2021. There were 8 ayes and 0 nays. The motion carried.	APPROVE: MINUTES OF 12/02/21 REGULAR MEETING
2021/22-334	A motion was made by Pat Baron and seconded by John Costello to approve the November 2021 Treasurer's Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: TREASURER'S REPORT FOR NOVEMBER 2021
2021/22-335	A motion was made by Rich Engelbrecht and seconded by John Costello to approve the monthly Claims Audit Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: MONTHLY CLAIMS AUDIT REPORT
2021/22-336	A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to declare the Equipment List as excess or obsolete. There were 8 ayes and 0 nays. The motion carried.	APPROVE: EXCESS/OBSELETE EQUIPMENT
2021/22-337	A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the NYSITCC Instructional Technology Statewide Agreements. There were 8 ayes and 0 nays. The motion carried.	APPROVE: NYSITCC INSTRUCTIONAL TECHNOLOGY STATEWIDE AGREEMENTS
2021/22-338	A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the License Agreement with Madison County. There were 8 ayes and 0 nays. The motion carried.	APPROVE: LICENSE AGREEMENT RENEWAL WITH MADISON COUNTY
2021/22-339	A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the Installment Purchase Request with Lowville Academy and Central School District to purchase 602-7710 Administrative Computer Services. There were 8 ayes and 0 nays. The motion carried.	APPROVE: INSTALLMENT PURCHASE AGREEMENT WITH LOWVILLE ACADEMY AND CENTRAL SCHOOL DISTRICT
2021/22-340	A motion was made by Rich Engelbrecht and seconded by Michelle Jacobsen to approve the Installment Purchase Request with Waterville Central School District to purchase 602-7710 Administrative Computer Services. There were 8 ayes and 0 nays. The motion carried.	APPROVE: INSTALLMENT PURCHASE AGREEMENT WITH WATERVILLE CENTRAL SCHOOL DISTRICT
2021/22-341	A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Resignations recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.	APPROVE: RESIGNATIONS
2021/22-342	A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Leaves of Absence	APPROVE: LEAVES OF ABSENCE

recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried.

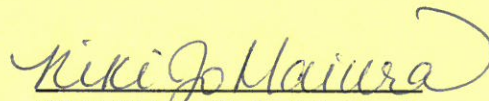
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| 2021/22-343 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Michelle Jacobsen and seconded by John Costello to approve the Professional Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
PROFESSIONAL
APPOINTMENTS |
| 2021/22-344 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Michelle Jacobsen and seconded by John Costello to approve the Civil Service Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
CIVIL SERVICE
APPOINTMENTS |
| 2021/22-345 | A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Adult & Continuing Education Appointments recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
ADULT & CONTINUING
EDUCATION
APPOINTMENTS |
| 2021/22-346 | A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Miscellaneous Appointments recommended in the Personnel Report. There were 7 ayes, 0 nays and Sally Sherwood abstained. The motion carried. | APPROVE:
MISCELLANEOUS
APPOINTMENTS |
| 2021/22-347 | A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Consultants recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
CONSULTANTS |
| 2021/22-348 | A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Performing Arts recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
PERFORMING ARTS |
| 2021/22-349 | A motion was made by Michelle Jacobsen and seconded by John Costello to approve the Internships recommended in the Personnel Report. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
INTERNSHIPS |
| 2021/22-350 | Upon the recommendation of District Superintendent Budelmann, a motion was made by Sally Sherwood and seconded by Joe Monfiletto to grant tenure to James Faulks in the tenure area of Computer Technology effective March 4, 2022. The District Superintendent has advised the Board that James Faulks holds appropriate certification for the tenure area, and has satisfied any applicable requirements related to annual professional performance review ratings. There were 8 ayes and 0 nays. The motion carried. | APPOINTMENT TO
TENURE:
JAMES FAULKS |

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| 2021/22-351 | The Board moved to the Assistant Superintendent for Curriculum & Instruction Report. Dr. Williams spoke about the need for consultants that will help schools address certain behavior issues, specifically some of the consultants that were included in the Personnel Report. Dr. Williams also spoke about the Center for Family Life and Recovery Prevention Specialist Agreement and the LEAD Evaluator of Teachers Recertification. | ASSISTANT
SUPERINTENDENT FOR
CURRICULUM &
INSTRUCTION REPORT |
| 2021/22-352 | A motion was made by Pat Baron and seconded by John Costello to approve the Center for Family Life and Recovery Specialist Agreement. There were 8 ayes and 0 nays. The motion carried. | APPROVE:
CENTER FOR FAMILY
LIFE AND RECOVERY
SPECIALIST
AGREEMENT |
| 2021/22-353 | <p>A motion was made by Sue Carvelli and seconded by Michelle Jacobsen to approve the following resolution:</p> <p>WHEREAS, the Board of Education has been provided evidence that the following administrator: (annual recertification for 2021-22)</p> <p>Candice Paravati</p> <p>has completed training which meets the requirements of 8 NYCRR 30.2.9 and the Madison-Oneida BOCES Annual Professional Performance Review Plan for recertification as a Lead Evaluators of Teachers, therefore;</p> <p>BE IT RESOLVED, that, upon recommendation of the District Superintendent of Schools,</p> <p>Candice Paravati</p> <p>be recertified as Lead Evaluator of Teachers.</p> <p>There were 8 ayes and 0 nays. The motion carried.</p> | APPROVE:
RECERTIFICATION OF
LEAD EVALUATOR OF
TEACHERS |
| 2021/22-354 | The Board moved to the Deputy Superintendent for Finance & Operations Report. Mrs. Lisa Decker updated the Board on the COVID at-home tests that were delivered to campus by the National Guard over break. Todd VanDresar and the Building Services team were on site to receive the tests, sort them, allocate and deliver them to the schools. We anticipate receiving more tests in the upcoming weeks. She spoke about counties deferring tracing and notification to schools and about keeping parents, staff and students updated with the most recent guidance. | DEPUTY
SUPERINTENDENT FOR
FINANCE &
OPERATIONS REPORT |
| 2021/22-355 | Lisa Decker provided the Board with copies of the 2022-2023 Administrative and Capital Budgets. She explained that BOCES were no longer exempt from the need for an Internal Auditor and referred to that expense, she reviewed the RWADA and Estimated Local Shares in the | 2022-2023
ADMINISTRATIVE &
CAPITAL BUDGETS |

Administrative Budget. She also spoke about the Rent Committee meeting and the determination of the rates for the Rent & Capital Budget.

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| 2021/22-356 | The Board moved to the District Superintendent's Report. Mr. Budelmann updated the Board regarding District Superintendents and Board of Regents' meetings. He spoke about staffing needs at SED and about teacher certification flexibility to meet needs in schools. He updated the Board on the cancellation of the January Regents and Red Flag legislation. Mr. Budelmann talked about the focus on keeping kids in-person at school and the importance of school connectedness to help combat the mental health national emergency | DISTRICT
SUPERINTENDENT'S
REPORT |
| 2021/22-357 | The Board moved to Board Items. The Board Expense Report was shared and upcoming Meetings & Events were reviewed. | BOARD ITEMS |
| 2021/22-358 | A motion was made by Sally Sherwood and seconded by Rich Engelbrecht to adjourn the meeting at 7:10 PM. There were 8 ayes and 0 nays. The motion carried. | ADJOURNMENT |

Respectfully Submitted,


Niki J. Maiura, Clerk of the Board